

## Annex 3 to RCUK letter of September 2015

### Briefing for Students, Supervisors and Project Partners

#### Use and publication of Information provided to RCUK on RCUK funded Studentships

##### 1. PhD project information displayed on the Gateway to Research?

The Gateway to Research (GtR) is a web-based portal <http://gtr.rcuk.ac.uk/> where information about funded research is published. The aim is to assist businesses and other interested parties to identify potential partners in research organisations to develop and commercialise knowledge, and thereby increase the impact of publicly funded research. It provides better access for the research community, business and the public to information on research funded by the seven Research Councils and the Innovate UK.

The PhD project information which the Research Councils will publish on the GtR website is given below. Note that the project summary (abstract) is a key piece of content for display in GtR and it must be suitable for publication and not contain sensitive or confidential information.

Item of data	Notes
Student Name	for students starting from 2015 onwards
Training Grants	The grant(s) from which the student is funded. A student may be funded by more than one grant. These are already published on GtR.
Organisation	The organisation that holds the training grant.
Project Title	This should be as informative as possible, even if final title not yet confirmed
Summary	Sensitive or confidential information should NOT be included in this summary
Supervisor	The academic supervisor(s)
Organisation	This will be the Organisation where the student is registered.
Department	The Department of the Organisation at which the student is registered.
Project Partner Organisation	This will be displayed to highlight collaborative working
Registration Date	The date on which the student started their studies
Expected Submission Date	The date by which the thesis is due to be submitted.

##### 2. Other use of information provided to RCUK

Use of submitted data may include:

- Registration and processing of proposals;
- Operation of grants processing and management information systems;
- Preparation of material for use by reviewers and peer review panels;
- Administration, investigation and review of grant proposals;
- Sharing proposal information on a strictly confidential basis with other funding organisations
- To seek contributions to the funding of proposals
- Statistical analysis in relation to the evaluation of postgraduate training trends
- Policy and strategy studies.
- Meeting the Research Councils' obligations for public accountability and the dissemination of information.
- Making it available on the Research Council's web site and other publicly available databases, and in reports, documents and mailing lists.

The following information about training grants and funded students will routinely be made publicly available:

- Student name (for students starting from 2015 onwards)
- Aggregated information regarding student numbers, stipend levels, qualifications, age at start, migration levels (from first degree university to another) etc.
- Name(s) of project partner organisations and supervisors
- Project titles and topics

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- Project summaries
- Numbers of students in particular regions, universities or departments in context of the Training Grant funding announced.
- Registration and expected submission dates and rates

Information may be retained, after completion of the Masters or PhD, for policy studies involving analyses of trends in postgraduate training and reporting on these to government bodies such as DBIS. Students should always have been informed that the university is releasing personal details to AHRC, BBSRC, EPSRC, ESRC, MRC, NERC or STFC for the above purposes.

### 3. **Je-S Student Details Functionality**

The Research Organisation provides standard information on the details of students and the student research projects funded by the Research Councils' through the web-based data collection functionality Je-S Student Details which Research Organisations use to return details of the students and student research projects funded from the Training Grant.

The Information that is required is available in the Je-S system help text: Go to the following web address, click Show, select Studentship Details and then select Data Protection

<https://je-s.rcuk.ac.uk/handbook/pages/StudentResearcherDetails/StudentResearcherDetails.htm>