# IMPACT ACCELERATION ACCOUNT – Doctoral Impact Fund Application Form

Please ensure that you have read the scheme [guidance](https://www.mpls.ox.ac.uk/internal-research-funding/impact-and-innovation-funding/iaa). The information that you provide should be written with clarity (for a non-specialist assessment panel), and not exceed the prescribed word counts.

Ensure you refer to the [Privacy Notice](#_Privacy_Notice) details at end of this document. Email: epsrciaa@mpls.ox.ac.uk

Case for support

*Please delete the italicised text in the boxes before submission.*

**Note:** Your proposal will be reviewed by academics in engineering, physical, computational sciences, and not all reviewers will be experts in your field. Therefore, you should describe the key problems in the area without too much jargon and in a way that can be understood by all reviewers.

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| **Name of student[[1]](#footnote-1) to be seconded under the Doctoral Impact Scheme** |
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| **1. Describe the background research area and existing underpinning research.** *(<200 words)* |
| **Funder** (source of past research funding)**:** |
| **Name of past research scheme:** |
| **Grant Reference** (if applicable)**:** |
| * *In a couple of sentences describe the research area this project is connected to.*

       *Describe any relevant existing research results that this project aims to build or improve on. Provide reference to publications (preferably peer-reviewed) if available.*       *Include information about the source of research funding (can be Other/UKRI), and the relevant EPSRC*[*research area(s)*](https://www.ukri.org/councils/epsrc/remit-programmes-and-priorities/our-research-portfolio-and-priorities/)*and*[*themes*](https://www.ukri.org/councils/epsrc/remit-programmes-and-priorities/our-research-portfolio-and-priorities/)*. Research does not have to be funded by*[*EPSRC*](https://www.ukri.org/councils/epsrc/)*.* |
| **2. Outline the topic and what will be done during the IAA project.** *(<200 words)* |
| * *What aspects of the problem are not covered by the existing research detailed in Section 1 and thus need to be improved further?*

       *Why is this improvement necessary, relevant, and/or interesting?*       *Outline the methodology you plan to use to achieve your goal.**Section 3 is for additional information about the IAA project.* |
| **3. Outline potential application areas and the impact this project may have beyond academia.***(<500 words)* |
| * *What difference will the project make? What are the specific barriers to the application/utilisation of research and how this project will help overcome these barriers?*
* *Competition: How is your approach better[[2]](#footnote-2) compared to other approaches or solutions that exist or are emerging in the area?*
* *What potential impact(s)/benefits will arise if this project is successful?*
* *Is this secondment likely to lead to follow on support from the partner(s)?*
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| **4. Please detail the objectives, expected outputs and milestones.***(<600 words)* |
| *This section should include:** *Clearly defined objectives*
* *Specific outputs that will make this project a success*
* *Around 4-5 clearly defined milestones, and a short summary of what will be achieved (with key deliverables) for each stage, including when stages start and end*
* *You must note any dependency, and risk relevant to successful completion of a (key) stage, and how such risk would be managed.*

You can include a GANTT chart or figure. |
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| **5. The IP position:** *provide a brief outline of existing and expected IP.**Please provide information on the current state of development, and use the table below to address the Intellectual Property (IP) position (is it being managed by Oxford University Innovation (OUI); is it patented; is it owned or jointly owned by another party, etc.)* |
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| Do you have any patents /IP in place or submitted that covers this work? | [ ] No. [ ] Yes. If applicable, provide brief details: |
| Do you anticipate that work proposed here will give rise to any intellectual property? | [ ] No. [ ] Yes [ ] MAY BE. If applicable, provide brief details: |
| Do any organisations other than Oxford, have any rights to the work being proposed here *(e.g. through commercial sponsorship, or grant funding)?* | [ ] No. [ ] Yes. If applicable, provide brief details: |
| Do you need to access background IP/patents, materials, data or other resources held by anyone else for this work (*e.g. using a technique/ discoveries patented by another group, or materials, data or equipment provided under an agreement)?* | [ ]  No. [ ]  Yes. If applicable, provide brief details:  |
| Have Oxford University Innovations been engaged in discussions around the proposed research?  | [ ]  No. [ ]  Yes. If applicable, please give brief details of Licensing and Ventures Manager engaged with project: |

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| **6. Please explain the rationale for the choice of partner and how the collaboration will be managed.** *(<500 words)* |
| * *Why is the chosen partner(s) best suited for this project?*
* *Why is the partner not funding the project themselves?*
* *What will the partner be doing/contributing to the project?*
* *How much time will be spent working with the partner?*
* *How frequently will the secondee meet with the partner?*
* *How will progress be monitored?*
* *How will any IP that is created be managed?*
* *Is the partner an existing or prospective spinout[[3]](#footnote-3)?*
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| **7. Please explain what value the project mentor will bring to the secondee.***(<200 words)* |
| * *Why has this mentor been chosen?* **Note:** The PI/Supervisor should not be named as the mentor.
* *How will the mentor’s internal/external role make them best suited for this secondee and project?*
* *How will they support the secondee during the project?*
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| **8. TO BE COMPLETED BY DPHIL SUPERVISOR** **Please detail your support for this application.** *(<350 words)* |
| Please include a description of the expected project benefits and/or added value to: 1. *The secondee – Why is the secondee well-placed to complete this project successfully?*
2. *The University and the research area - General outward benefits (beyond academia) e.g. establishing new collaborations; bridging the gap with industry; establishing Oxford’s position in a particular field.*

*The user partners - What will the partner gain from this project and the relationship with the University?* |
| **9. TO BE COMPLETED BY SECONDEE** **Please explain why you have applied for support from this scheme.** *(<350 words)* |
| * *Why are you interested in creating impact from your research? Why do you think this is important?*
* *How will this project benefit you in your professional career and how does it fit in with your own plans for the future?*
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| **10. Follow-on work**: **please detail the next steps after completion of the project.** *(<250 words)* |
| * *What steps will be taken immediately after the conclusion of the IAA project?*
* *What is your strategy to take the results of the project beyond academic impact?*
* *How will you make sure that the project outcomes are taken up by the end users?*
* *How will you identify end users?*

*Please indicate if discussions have been held with* [*Oxford University Innovation*](https://innovation.ox.ac.uk/)*,* [*Industrial Research Partnerships team (MPLS)*](https://www.mpls.ox.ac.uk/our-team/industry-links) */* [*Business Development team (MSD)*](https://www.medsci.ox.ac.uk/divisional-services/support-services-1/business-development) *or* [*Research Services*](https://researchsupport.admin.ox.ac.uk/)*, and if so, who your point of contact is.* |
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| **11. Justification of resources.** *Please provide a full expl*anation*, including an itemised breakdown of costs, and justification for all of the resources requested, addressing each cost line in turn.* |
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| **FUNDS REQUESTED** |
| Items (add more lines if needed) | £ sought from EPSRC IAA (incl. VAT if applicable) | **Justification** of item and of EPSRC IAA funding it. Please add any details about contributions/ matching funds from other sources, funding options and needs, staff costs detailed as e.g. 1xFTE, etc. |
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| EPSRC IAA funds requested (Total) |  |   |
| If applicable - non-EPSRC IAA support leveraged (add more lines if needed) | £ leveraged from other sources | Description, or details of cash or in-kind contributions from other sources. |
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| **12. Trusted Research** *This section must be completed if one or more of following applies.* *(i) your project involves an international partner, (ii) the work is subject to* [*Export Controls*](https://researchsupport.admin.ox.ac.uk/policy/export) |
| Project involves an international collaboration. If yes, please list the country/countries below. | **Yes** [ ]  | **No** [ ]  |
| Country/Countries: |
| Will there be: * physical movement of goods, or
* transfer of software, data, technology or know-how from UK to a destination outside the UK
* sharing or transfer of personal data held by the University to a destination outside the UK
 | **Yes** [ ] **Yes** [ ] **Yes** [ ]  | **No** [ ] **No** [ ] **No** [ ]  |
| **13. Considerations for a Responsible Innovation approach** *(<250 words)* |
| *Applicants should think more broadly about ethical issues that may be relevant to the project.* You should reflect on the prompts and note your response below:* *Are there any ethical issues you need to consider for the project, its outcomes, or impact?*
* *Have you considered how you might maximise the benefits to users?*
* *Have you explored who will benefit, and whether there could be negative impacts for certain people (e.g. gender; age; ethnicity; disability; etc), and how negative impacts could be avoided?*

Should any ethical issues arise before/during/after the project, applicants should consult relevant guidance, and refer to [EPSRC’s Anticipate, reflect, engage, act (AREA) framework](https://www.ukri.org/who-we-are/epsrc/our-policies-and-standards/framework-for-responsible-innovation/). |
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| **14. Please provide reassurance that this project will start as planned** |
| * *How will you ensure the appointment/recruitment of staff for the project is timely, and that staff will be able to start work as planned? Factor in time delays with recruitment, visa, etc.*

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| Please confirm *(Leave blank if there are no staff employed/staff costs)*: * *Staff will be able to start on the project as planned.*
* *All equipment required for the project is available for use.*
* *Your partner(s) is/are ready to start work on the project without delay.*
 | **Yes** [ ] **Yes** [ ] **Yes** [ ]  | **No** [ ] **No** [ ] **No** [ ]  |

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| **15. Other Information** |
| Does the project require ethical review?  | Yes [ ]  No [ ]   | Approved CUREC number *If applicable* |  |       |
| **PREVIOUS SUPPORT** |
| **Have you submitted a related/similar funding application to an internal or external call (past/present)? If so please provide relevant information, e.g.** *title, funding outcome, funds awarded (/requested), Funding Scheme.* |
| **Title (**and duration of funding**):**  |
| **Funded (Y/N/in review):**  |
| **Funding Scheme:** |
| **Total funding awarded/requested:** |
| **Declaration of interests or Conflict(s) of interest (*if applicable*).** |
| *Please fully detail any potential conflicts of interest for this proposal, and* ***what actions will be taken to manage them****.**If there are no conflicts of interest to declare, please make a nil return.**The University’s conflict of policy and further information can be accessed at:* [*http://www.admin.ox.ac.uk/researchsupport/integrity/conflict/policy/*](http://www.admin.ox.ac.uk/researchsupport/integrity/conflict/policy/) |
| All projects supported by this funding must adhere to the University’s [Code of Practice and Procedure for Academic Integrity in Research](https://www.admin.ox.ac.uk/personnel/cops/researchintegrity/), and comply with appropriate legal and regulatory requirements. If any form of licence is needed (e.g. Home Office, Intellectual Property, Radiation Protection) these must be in place before the project commences. **Please check this box to confirm that you have read and agree to these terms.** *[ ]*  |

*Oxford EPSRC IAA Doctoral Impact Application Form*

## Privacy Notice

Our [**privacy notice**](https://www.mpls.ox.ac.uk/files/internal-research-funding/epsrc-iaa-privacy-notice-2020) tells you what we are doing with your data and how we will keep it safe. We are processing your application data for the purposes listed in the privacy notice only because you have given us consent to do so by completing and submitting your application.

1. The named student can be a Co-Investigator on the application. [↑](#footnote-ref-1)
2. Is it more effective; does it reduce cost; has market research been done, etc [↑](#footnote-ref-2)
3. It needs to be clear that the proposed project is a new stream of work and not additional development of the initial technology licenced to the spinout. Additional scrutiny will be given to IAA projects that involve University spinout companies. A clear statement of how conflict of interest will be managed must be included. If applicable, you must state how conflict of interest will be managed under the section titled ‘Other Information’. [↑](#footnote-ref-3)