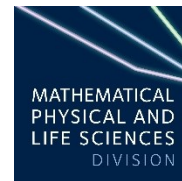


MPLS Division General Purposes Committee



Terms of Reference

Planning and Resource Allocation

- i. To assist the units in the development of strategic plans and annual budgets, and financial forecasts, which will cover academic, financial, IT, equipment, space and staffing issues;
- ii. On the basis of these plans and forecasts, to prepare the Division's costed short and medium-term plans;
- iii. To monitor the activity of units against plans and budgets;
- iv. To make arrangements for the periodic review of units;
- v. To keep under review external funding initiatives;
- vi. To keep under review all aspects of capital master planning in support of the Division's estate needs
- vii. To keep under review the Divisional Risk Register and report on risk management issues and health and safety matters, including the sharing of good practice;
- viii. To keep under review divisional initiatives in relation to equality and diversity objectives, including progress with Athena Swan action plans and renewal of awards

Appointments

- ix. To approve on behalf of the Board recommendations from units for the appointment and reappointment of academic staff;
- x. To approve on behalf of the Board recommendations from units for college association with new and vacant posts;
- xi. To approve on behalf of the Board proposals from units for sabbatical leave, dispensation from lecturing, and unpaid leave;
- xii. To approve on behalf of the Board proposals from units for the payment of salaries within the incremental scale for associate professors;
- xiii. To make recommendations to the Board in respect of arrangements for the consideration of conferment of titles of distinction, conferment of the title of Associate Professor, for merit pay exercises;
- xiv. To recommend to the Board arrangements for academic staff development
- xv. To advise the Board on general policy issues affecting the terms of employment of academic staff

Research and Innovation

- xvi. To promote research and innovation initiatives within the Division and inter-divisionally;
- xvii. To develop and maintain contacts with funding agencies;
- xviii. To alert units to funding opportunities, especially in respect of interdisciplinary projects;

- xix. To have oversight of research performance across the Division and facilities for research within the division, especially in the context of the REF;
- xx. To assist the Divisional Board in contributing to the University's overall policy on research, and its research and innovation strategies.

Membership

- Head of Division (chair)
- Head of the Department of Chemistry
- Head of the Department of Computer Science
- Head of the Department of Earth Sciences
- Head of the Department of Engineering Science
- Head of the Department of Materials
- Head of the Mathematical Institute
- Head of the Department of Physics
- Head of the Department of Plant Sciences
- Head of the Department of Statistics
- Head of the Department of Zoology

Secretary: Divisional Registrar

In attendance: Associate Heads of Division