

## Terms & Conditions - Media Fellowships

### I understand that

(a) Applications will only be considered eligible if accompanied by signed letter of support, on headed paper, from my employer/ supervisor/ line manager/head of department/funder or equivalent.

As in the example provided, the letter will confirm that my employer/funder is willing to release me on full pay for the duration of the Fellowship and has to be received by the British Science Association by **24 March 2018**.

(b) Depending on the location, I may be asked to relocate for the duration of my placement.

I understand that, if required, the BSA will reimburse any reasonable out-of-pocket accommodation costs up to £250 per week for myself only. I will follow the expenses guidance from the BSA and seek confirmation before spending on any item over £75. The maximum support for my placement costs covered by the BSA will be £1000.

(c) I am available to attend on the following dates

- **Wednesday 16 May 2018**: briefing/ training day, London
- **2-6 weeks June – September 2018**: media placement
- **11-14 September 2018**: British Science Festival, Hull
- **Tuesday 2 October 2018**: Leadership day, London

(d) I will liaise with my Media Fellowship funder and my organisation's press office and public engagement team, which may include a few days in the press office and involve public engagement or media activities

(e) I will write a short report about the Media Fellowship by 2 October 2018

(f) On the leadership day, 2 October, I will present a set of objectives with my employer/funder, the BSA and the funder of my Fellowship, to use the skills, and disseminate the knowledge I have gained during my placement. These will be assessed after six months.